



32 West Portal Ave  
 San Francisco, CA 94127  
 415-681-6717

PRE-EMPLOYMENT  
 QUESTIONNAIRE  
 AN EQUAL  
 OPPORTUNITY EMPLOYER

**Personal Information**

Date	/	/
Can you legally work in the U.S.?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Present Address	Apt. No.	City
State	Zip	
Permanent Address	Apt. No.	City
State	Zip	
Phone	Alternate Phone	Email Address

Name (First Middle Last)		
Present Address	Apt. No.	City
Permanent Address	Apt. No.	City
Phone	Alternate Phone	Email Address

**Desired Employment**

Date you can start	Hourly Wage Desired	Hours Per Week Desired	Hours: Weekdays 8:00-6:30 , Weekends 9-6:00 When Are You Available to Work?			
Are You Willing to Work Weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, Are You Willing to Work Both Days? <input type="checkbox"/> Yes <input type="checkbox"/> No		Mon	Tue	Wed	Thr
Do You Attend School? <input type="checkbox"/> Yes <input type="checkbox"/> No	Hours Per Week You Wish to Work During School?		Fri	Sat	Sun	
Are You Employed Now? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, May We Inquire of Your Present Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		Ever Applied to this Company Before? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**Education**

School Level	Name and Location of School	Did You Graduate?	Subjects Studied
High School			
College			
Trade, Business or Correspondence School			

**General**

Please List Any Special Skills, Training, Hobbies, and The Like That Might Interest Us
Where do you see yourself in 1 year?

# Current & Former Employers

Begin With Most Recent

Name of Present or Last Employer			Job Title		
Address		City	State	Starting Date	Leaving Date
May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Supervisor	Title	Phone	
Description of Work					
What Did You Like About This Job?					
What Didn't You Like About This Job?					
How Did You Make a Difference At This Job?					
Reason For Leaving					

Name of Previous Employer			Job Title		
Address		City	State	Starting Date	Leaving Date
May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Supervisor	Title	Phone	
Description of Work					
What Did You Like About This Job?					
What Didn't You Like About This Job?					
How Did You Make a Difference At This Job?					
Reason For Leaving					

Name of Previous Employer			Job Title		
Address		City	State	Starting Date	Leaving Date
May We Contact Your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No		Name of Supervisor	Title	Phone	
Description of Work					
What Did You Like About This Job?					
What Didn't You Like About This Job?					
How Did You Make a Difference At This Job?					
Reason For Leaving					

## Former Employers Continued

List Other Relevant Work Experience

Name of Previous Employer	City	State	Start Date	Leaving Date
Job Title	Description of Work	Reason For Leaving		

Name of Previous Employer	City	State	Start Date	Leaving Date
Job Title	Description of Work	Reason For Leaving		

## Life is Full of Questions

Why do you want to work at Papenhausen?

How do you plan on learning about the products we sell?

Do you have any pertinent hardware knowledge, retail or life experiences (not previously listed)? How did you come by it?

Describe the most creative work-related project you have completed.

What do you feel makes for a good work environment.

Complete the following statement:

**I am . . .**

Why should we hire you?

What was your greatest failure, and what did you learn from it?

What is your favorite retail store, and why?

### References

Below, Give the Names of Three Persons You are Not Related To, Whom You Have Known At Least One Year.

Name	Address	Contact Number	Occupation	Years Acquainted

Name of Person to Contact In Case of Emergency	Address	Contact Number	Email Address	How Aquatinted?

### Service Record

Branch of Service	Discharge Date
Type of Jobs Preformed, Special Skills, Training, Awards, Etc.	

### Hobbies or Recreation


### Authorization

"I Certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative."

Date

Signature